



**Flagstaff City Commission on Diversity Awareness
Council Chambers (1st Floor)
Flagstaff City Hall – 211 W. Aspen Ave, Flagstaff 86001
February 20, 2018 – 1:30 p.m.**

A G E N D A

I. Call to Order

II. Roll Call

Marian Bitsui
Dan (Robert) Duke
Khalif Durham
Elizabeth Foley

Anne Hart
Caroline McDonald

III. Recommended Protocol for Members and Other Participants Call In

All participants, including staff, should sit at the conference table during the discussion of topics, so they are closer to the microphones. Those present in the room should minimize side conversations and shuffling of paper because the sound is picked up by the microphones and it is more difficult for those on the phone to hear. Please be sure to identify yourself when you begin to speak, so those calling in know who is speaking. The Chair of the meeting should ensure those on the phone have an opportunity to speak.

IV. Public Participation

The Commission cannot act upon items presented during the Public Participation portion of the Agenda. Individual Commission members may ask questions of the public, but are prohibited by the Open Meeting Law from discussion or considering the item among themselves until the item is officially placed on the Agenda. Each public comment or presentation will be limited to five (5) minutes.

V. Staff Participation

A. Shannon Anderson, Staff Liaison

VI. Approval of Minutes

- A. October 26, 2017 (Attachment 1)
- B. November 15, 2017 (Attachment 2)
- C. December 19, 2017 (Attachment 3)

VII. Date of Next Meeting – March 20, 2018

VIII. Action Items

- A. Review final draft of press release (Attachment 4)
- B. Questionnaire/Survey (Attachment 5)

IX. Reports/Discussion Items

- A. Feedback on Board and Commission Training
- B. City website posting(s)
- C. Proclamations for January through March 2018
 - a. Women's Heritage Month (Attachment 6)

- b. List of Proclamations & Letters of Support (Attachment 7)
- c. Proclamation – Native American Heritage Month (Attachment 8)
- D. Bookmarks
- E. Diversity Calendar (Attachment 9)
- F. LGBTQ Equality article (Attachment 10)

X. Agenda for Next Meeting

XI. Adjournment



For Special Accommodations, please notify Stacy Saltzburg in the City Clerk's Office at (928) 213-2077 or (928) 774-5281 (TDD) at least three business days prior to the scheduled meeting time.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on February 15, 2018 at 9:00 a.m. in accordance with the statement filed by the Commission on Diversity Awareness with the City Clerk.

Dated this 15th day of February 2018. _____



**Flagstaff City Commission on Diversity Awareness
Council Chambers (1st Floor)
Flagstaff City Hall – 211 W. Aspen Ave, Flagstaff 86001
February 20, 2018 – 1:30 p.m.**

A G E N D A

I. Call to Order

II. Roll Call

Marian Bitsui
Dan (Robert) Duke
Khalif Durham
Elizabeth Foley

Anne Hart
Caroline McDonald

III. Recommended Protocol for Members and Other Participants Call In

All participants, including staff, should sit at the conference table during the discussion of topics, so they are closer to the microphones. Those present in the room should minimize side conversations and shuffling of paper because the sound is picked up by the microphones and it is more difficult for those on the phone to hear. Please be sure to identify yourself when you begin to speak, so those calling in know who is speaking. The Chair of the meeting should ensure those on the phone have an opportunity to speak.

IV. Public Participation

The Commission cannot act upon items presented during the Public Participation portion of the Agenda. Individual Commission members may ask questions of the public, but are prohibited by the Open Meeting Law from discussion or considering the item among themselves until the item is officially placed on the Agenda. Each public comment or presentation will be limited to five (5) minutes.

V. Staff Participation

A. Shannon Anderson, Staff Liaison

VI. Approval of Minutes

- A. October 26, 2017 (Attachment 1)
- B. November 15, 2017 (Attachment 2)
- C. December 19, 2017 (Attachment 3)

VII. Date of Next Meeting – March 20, 2018

VIII. Action Items

- A. Review final draft of press release (Attachment 4)
- B. Questionnaire/Survey (Attachment 5)

IX. Reports/Discussion Items

- A. Feedback on Board and Commission Training
- B. City website posting(s)
- C. Proclamations for January through March 2018
 - a. Women's Heritage Month (Attachment 6)

- b. List of Proclamations & Letters of Support (Attachment 7)
- c. Proclamation – Native American Heritage Month (Attachment 8)
- D. Bookmarks
- E. Diversity Calendar (Attachment 9)
- F. LGBTQ Equality article (Attachment 10)

X. Agenda for Next Meeting

XI. Adjournment



For Special Accommodations, please notify Stacy Saltzburg in the City Clerk's Office at (928) 213-2077 or (928) 774-5281 (TDD) at least three business days prior to the scheduled meeting time.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on February 15, 2018 at 9:00 a.m. in accordance with the statement filed by the Commission on Diversity Awareness with the City Clerk.

Dated this 15th day of February 2018. _____